

**INSTRUCTIONS TO WINNER**

Complete the W-9 form and return to the Oregon Lottery by doing the following:

**Mail-in or fax:**

Oregon Lottery Headquarters  
 Attn: Promotional Prize Claim  
 PO Box 12649  
 Salem, OR 97309  
  
 503-540-1000  
 503-540-1060 - FAX

**CLAIMING IN PERSON\*:**

500 Airport Rd SE  
 Salem, OR 97301

Take exit 253 off  
 I-5 and follow  
 Lottery signs

**\*Allow at least 1 hour to process prize claim. Arrive no later than 4:00 PM.**

Oregon Lottery is required by the IRS to track promotional prize winning(s).

A 1099 form will be issued at the end of the year if total value of the prize(s) claimed in the calendar year equals \$600 or greater.

Substitute Form <b style="font-size: 2em;">W-9</b> U.S. citizen or U.S. Person	<b>IMPORTANT</b>	Give form to the requestor. Do not send to the IRS.
	<b>Please use this substitute W-9 form for claiming (Non-Wager) Promotional Prizes</b> <b>Request for Taxpayer Identification Number and Certification</b>	

**Please Note:** All sections must be completed.

Name (as shown on your income tax return)		Prize Description	
Street Address (number, street, and apt. or suite no.)		City, state and ZIP code	
Mailing Address (if different than above)		City, state and ZIP code	
Birth Date	Driver's License No.	State Issued	

**Part I Taxpayer Identification Number**

For individuals this is your social security number (SSN).

Social security number									
			-						

**Part II Certification**

**Under penalties of perjury, I certify that:**

- I am not a spouse, child, brother, sister, or parent of any member of the Lottery Commission, the Director, the Assistant Directors, any employee of the Oregon Lottery, members of Oregon Lottery State Police Gaming enforcement, or any Oregon Lottery vendor prohibited by contract to participate.(OAR 177-051-0040), and
- I am 18 years of age or older. If the prize contains alcohol, I am 21 years of age or older, and
- I did not commit forgery or attempt to defraud to receive this prize, see ORS 165.013, and
- I am a U.S. citizen or other U.S. person (defined in IRS form W-9), and
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and**
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and**
- The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.**

<b>Sign Here</b>	Signature of U.S. Person	Date	Phone number

**BELOW FOR LOTTERY USE ONLY**

Reference Number:	Date Received:	Prize Description:	Prize Value:
Admin Check #	Card #	Issued By:	Date:
Ineligible Player Check:	Date Original W-9 Form Sent to F & A:	Initials:	
	Date Received by F & A:	Initials:	